



Do caregivers assist in the following home care aide tasks?  Yes  No

- |  |                                       |
|--|---------------------------------------|
| - Bathing/Showering/Personal Hygiene   | - Dressing/Undressing                 |
| - Medication monitoring                | - Toileting/Peri Care                 |
| - Transfers (to/from bed, chair, etc.) | - Ambulation (assist w/walking, etc.) |

Does your agency offer:

- |  |  |
|--|--|
| <input type="checkbox"/> Registered Nursing Services         | <input type="checkbox"/> Hospice Services                    |
| <input type="checkbox"/> Medical Social Services             | <input type="checkbox"/> Licensed Practical Nursing Services |
| <input type="checkbox"/> Nutritional Services by a Dietitian | <input type="checkbox"/> Occupational Therapy                |
| <input type="checkbox"/> Speech Therapy                      | <input type="checkbox"/> Physical Therapy                    |
| <input type="checkbox"/> Respiratory Therapy                 | <input type="checkbox"/> Provide Medical Supplies/Equipment  |

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### Client/Consumer Information and Practices

**YES** **NO**

- We perform an evaluation or assessment prior to providing care for clients.
- We charge a fee for any type of evaluation or assessment prior to providing care for a client. If Yes, please indicate the amount charged for this service: \$\_\_\_\_\_
- We require a deposit from customers in order to perform services. If yes, please explain:  
\_\_\_\_\_
- We have a minimum amount of hours, whether per day, per week or per month, or minimum charge that is required of its clients. If Yes, please explain: \_\_\_\_\_
- We have a business policy regarding cancellation of services. If Yes, please explain:  
Amount: \$\_\_\_\_\_ Details: \_\_\_\_\_
- Other fees Explain: \_\_\_\_\_

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### Member's Employment Information and Practices

**YES** **NO**

- Does the business have and perform criminal background checks for all individuals who have direct contact with clients in their homes or in the community?
- Does the Member perform criminal background checks for all managers, supervisors, office personnel and volunteers?
- Does the business obtain at least two positive references from two previous employers in the past five years for each caregiver applicant?
- Does the Member validate home-making and home care skills of caregivers through demonstration and written questionnaires?
- Does the Member require all caregivers to read, write and communicate in English?
- Does the Member require its Caregivers to maintain current First Aide certification and have policies in place to ensure these are updated on a routine basis?

