

Do caregivers assist in the following home care aide tasks? ___ Yes ___ No

- | | |
|--|---------------------------------------|
| - Bathing/Showering/Personal Hygiene | - Dressing/Undressing |
| - Medication monitoring | - Toileting/Peri Care |
| - Transfers (to/from bed, chair, etc.) | - Ambulation (assist w/walking, etc.) |

Does your agency offer:

- | | |
|--|--|
| <input type="checkbox"/> Registered Nursing Services | <input type="checkbox"/> Hospice Services |
| <input type="checkbox"/> Medical Social Services | <input type="checkbox"/> Licensed Practical Nursing Services |
| <input type="checkbox"/> Nutritional Services by a Dietitian | <input type="checkbox"/> Occupational Therapy |
| <input type="checkbox"/> Speech Therapy | <input type="checkbox"/> Physical Therapy |
| <input type="checkbox"/> Respiratory Therapy | <input type="checkbox"/> Provide Medical Supplies/Equipment |

Client/Consumer Information and Practices

YES **NO**

- We perform an evaluation or assessment prior to providing care for clients.
- We charge a fee for any type of evaluation or assessment prior to providing care for a client. If Yes, please indicate the amount charged for this service: \$_____
- We require a deposit from customers in order to perform services. If yes, please explain:

- We have a minimum amount of hours, whether per day, per week or per month, or minimum charge that is required of its clients. If Yes, please explain: _____

- We have a business policy regarding cancellation of services. If Yes, please explain:
Amount: \$_____ Details: _____

- Other fees Explain: _____

Member's Employment Information and Practices

YES **NO**

- Does the business have and perform criminal background checks for all individuals who have direct contact with clients in their homes or in the community?
- Does the Member perform criminal background checks for all managers, supervisors, office personnel and volunteers?
- Does the business obtain at least two positive references from two previous employers in the past five years for each caregiver applicant?
- Does the Member validate home-making and home care skills of caregivers through demonstration and written questionnaires?
- Does the Member require all caregivers to read, write and communicate in English?
- Does the Member require its Caregivers to maintain current First Aide certification and have policies in place to ensure these are updated on a routine basis?

