



## AZNHA Committee Information Sheet

AZNHA accomplishes its goals and tasks by way of committee. Committee members are volunteers and must be owners, managers or staff of in-home care agencies or associate businesses. There is no minimum term of membership required to serve on a committee. If you are interested in supporting your association by serving on a committee, please email Linda at [info@AZNHA.org](mailto:info@AZNHA.org) and one of our committee chairpersons will contact you shortly. Our standing committees are:

### Conference Committee:

- There is a possibility that a virtual component will be added to future conferences, or that virtual conferences will become the new normal. This decision is currently under consideration.
- Responsible for securing speakers, sponsors, exhibitors and attendees for our annual event.
- In-person meetings may occur intermittently, but most meetings are virtual via the Zoom conferencing system.
- While this committee can get time intensive during the last 60 days prior to the annual event, if every committee member commits to spending 30 to 60 minutes/week dedicated to the planning of this annual event, it becomes much less of a burden on any one person.

### Communications Committee:

- Brainstorm methods by which to communicate with the public, with non-member agencies, and other organizations about AZNHA.
- Ensure that all pertinent association information is communicated to general membership and to the community at large when appropriate
- Create any collateral materials discussed and approved by the board
- Develop enhanced communications for AZNHA and to work with our contractors to put them into play.
- Meetings are monthly for approximately one hour and are virtual utilizing the Zoom conferencing system.

### Legislative Committee:

- Responsible for monitoring legislative developments with potential impact on the home care industry, communicating these issues to the AZNHA Board and membership and, if applicable, coordinating advocacy efforts on behalf of AZNHA and the industry.
- Work in coordination with other AZNHA committees, as well as other organizations such as EPDPA.org.
- Responsible for building and maintaining relationships between AZNHA leadership and members of the State Legislature.
- Members of this group are requested to sit on committees such as the Governor's Council on Aging, and report updates back to the AZNHA Board.

**Education Committee:**

- The Education Committee is going virtual until such time as it is safe to offer in-person meetings. During this time, virtual meetings will be offered via Zoom; the sessions will be recorded and posted on the AZNHA website member's only pages.
- In-person Education meetings (if we ever choose to offer this option again) are broadcast via Facebook Live.
- Responsible for AZNHA's monthly education meetings, which includes (but is not limited to) identifying speakers and presentation topics that are relevant and of interest to our agency owners and managers, and securing the completed Speaker Application form that we use in our advertising pieces..
- Committee members will also endeavor to encourage attendance by current membership and everyone else who could benefit by attending.
- Utilize Social Media and technology to provide educational information and presentations to aide our members in being informed and proactive with tools to better serve their client and caregiver bases.

**Member Benefits Committee:**

- The Member Benefits committee is responsible for exploring benefits that can directly contribute to our caregiver workforce or businesses.
- Find and disburse resources for current assistance programs like child care, to our workforce.
- Build relationships and partnerships with outside resources and agencies to build a robust network for caregiver benefits
- Work with industries and businesses that can bring association benefits to our members, that are tailored to and discounted for AZNHA members.

**Membership Committee:**

- Be a part of the expansion of AZNHA.
- Work with board members to spread the word about AZNHA and to build our membership roster with both agency and affiliate (associate) members. By using networking, one-on-one communication, any other means you choose, generate interest of those who are not yet members and let them know the benefits of membership. This is not just a Phoenix or Tucson committee – keep in mind that we are an Arizona state-wide organization and seek to reach out across the state.